

COMMUNITY FOUNDATION OF CEDAR COUNTY APPLICATION FORM FOR THE COUNTY ENDOWMENT FUND

There will be one grant cycle in 2008 with the application deadline being March 15, 2008. Only one application can be submitted in a single calendar year. The “Final Report” for all previous grants must be on file prior to submitting a new grant application.

Origin and Purpose: The Community Foundation of Cedar County is a community foundation founded in 2005. The Community Foundation of Cedar County annually distributes funds from its endowment earnings to numerous area non-profit organizations to fulfill our mission, “To enhance the quality of life in the communities we serve by encouraging permanent charitable giving to meet the needs of present and future generations.” The Community Foundation has a broad, flexible purpose providing support to a wide variety of non-profit organizations.

Restriction: The Foundation generally makes grants only to non-profit organizations with 501(c)(3) status and qualified governmental agencies. Grants are not awarded in the following areas: annual fund raising, organizational endowment funds, deficit financing, grants to individuals, or for sectarian purposes. Challenge/matching grants may be initiated by the Foundation.

Procedures: The applications are due March 15. Applications being received after the deadline will be held until the next round. Only one application per calendar year may be submitted. This year, grants are available up to \$7,500. Extraordinary amounts may be given if an exceptional need is seen by the Foundation. The Foundation rarely awards multi-year grants. When a grant check is cashed, the organization is obligated to use it for the purpose given in the application. Grant recipients are required to file a written report describing the use of the funds after the project/program is completed or nine months after the grant has been received. Grant recipients should use the “Final Report” form available on the website. As a general rule, only one project per organization per year will be funded. All applicants will be required to submit copies of invoices paid as part with the final report.

Submit the original grant application of your proposal on 8 ½” x 11” paper printed on one side only. The application is on our website: http://cfgrb2.org/cedar_county. Hand written applications will not be accepted. Materials should not be bound, inserted in protective sleeves or prepared in other types of notebook form except with a paperclip. Invest your time in content rather than presentation.

Application information: Please include the following information in your proposal and compile your Grant Application in the order set forth below. The narrative should not exceed 2 single-sided pages (not including the financial information). Please use at least 11-point type font with 1” margins.

The Community Foundation of Cedar County is a public community foundation and recognizes the need for flexibility in problem solving. In evaluating applications the Community Foundation of Cedar County gives consideration to the following factors:

- Is the project in the Cedar county service area in Iowa?
- Does the program or project address a priority community need? What is its nature and scope and the number of people served by this project?
- Does the program duplicate any other community service?
- Will the project have a significant impact on the need, what outcome will be achieved and how will it be measured?
- Does the project have a sound financial plan? The projected budget for the grant showing the source of the income for the project and a detailed list of the expenses anticipated **MUST** accompany the application.
- Will this grant constitute matching funds?
- After this project is completed, how will funding continue? If not funded, what is the effect?
- Does the project have a broad base of community support such as volunteer involvement, neighborhood participation, and collaboration with other organizations?